

JAGANNATH BAROOAH UNIVERSITY
(Formerly Jagannath Barooah College (Autonomous))
Office of the Controller of Examinations

Ref. No.: JBU/CoE/2026/Exit/ 01

Date: 02.09.2026

NOTICE

SUBJECT: Mandatory Online NEP Exit Application & Provisional Certificate Request on Samarth ERP

All students who have submitted offline exit applications under NEP 2020 must now mandatorily complete the online process on the **Samarth ERP Portal**.

1. Online NEP Exit Application (FYUGP Students)

Students exiting the 4-Year FYUGP after fulfilling the credit criteria must log in and select "**Apply for EXIT (as per NEP)**".

- **UG Certificate (1 Year / 2 Semesters):** Minimum 44 credits
- **UG Diploma (2 Years / 4 Semesters):** Minimum 88 credits
- **Bachelor's Degree (3 Years / 6 Semesters):** Minimum 132 credits

2. Request for Provisional Bachelor's Degree Certificate

- **FYUGP Students (Exiting after 3 Years / 132 Credits):** Submit the certificate request **after** completing the online NEP exit application.
- **BCA Students (Regular 3-Year Program):** Apply **ONLY** for the Provisional Certificate (NEP exit option is not applicable).

Portal Path to Apply for Certificate:

Dashboard → Certificates → Request For Certificate → Select Programme & Term → Select Exam Session → Select Template Name → Select Delivery Modes

Timeline for Online Submission:

- **Portal Opening Date** : 24.08.2026
- **Portal Closing Date** : 14.09.2026

Key Rules:

- 1. Offline Applicants Only:** Online submission is restricted to students who have already applied offline.
- 2. Review & Approval:** Applications will be verified by the office. **Only approved applications are valid.**
- 3. Document Issuance:** Irrespective of the delivery mode selected on the portal, physical copies of the documents/certificates must be collected directly from the Office of the Controller of Examinations.
- 4. Mandatory Action:** Failure to apply online within the specified timeline will delay the processing of official certificates and transcripts.

Please treat this notice as urgent and complete all required processes at the earliest. For any technical clarification or issues with portal login, students may contact the Office of the Controller of Examinations.



Controller of Examinations(i/c)
Jagannath Barooah University